

Minutes of a meeting of Underbarrow & Bradleyfield Parish Council held by ZOOM on Tuesday 22nd September 2020 at 7pm.

Present were Councillors Ben Cunliffe (Chairman), Richard Carruthers and Peter Swindlehurst, County Councillor Jim Bland, District Councillor John Holmes, one member of the public and Parish Clerk Kevin Price. Apologies for absence were received from Councillor Sylvia Gibson.

20/16 Public Participation: None.

20/17 Requests for Dispensations: None.

20/18 Declarations of Interest:

Councillor Cunliffe declared an interest in Planning Application 7/2020/5518 (Bonfire Hall, Underbarrow. Demolition and replacement of former dairy building to form secondary ancillary annex accommodation following withdrawal of application), and took no part in the discussion.

20/19 Minutes:

The minutes of the meeting held on 9th July 2020, having been circulated were accepted as a true record and signed by the Chairman.

20/20 Council vacancies:

Charlotte Cartwright was co-opted to fill one of the vacant seats and the Chairman welcomed her to the Council.

There have been no expressions of interest in the remaining vacancy.

20/21 Mushroom on Scout Scar:

Councillor Cunliffe reported that the project is still ongoing; the panels have now been created and they will be affixed more firmly than before, in order to avoid them being prized off again. He said that he hoped the work would be completed before Christmas.

20/22 Poor's Allotment Charity:

The charitable distribution had not taken place this year due to the coronavirus pandemic, but the rent for the parish field had been received, the previous tenant continuing with the tenancy. Councillor Carruthers agreed to contact the other Trustees (Councillors Gibson, Simpson and Swindlehurst) to agree on the amount of the payment to each beneficiary. The Clerk will send last year's list to Councillor Carruthers. Once it is established how many payments need to be made, and the amount, the Clerk will arrange for the money to be made available and the Trustees will distribute it. The Clerk will also check on the constitution of the Charity, for future reference.

20/23 Reports:

- a. Councillor Holmes had emailed his full report to all Councillors, which will be attached to these minutes in the file. He also summarised the report verbally with appropriate comments.
- b. Councillor Bland said that there had been a number of road closures in the area, and re-surfacing continues, together with the repair of potholes, both in this parish and elsewhere. Because of the pandemic, many CCC staff are working from home and it is often difficult contacting them and making progress.

He agreed to report again the problem of water flooding over the road at Mount Joy Wood, and the drainage at the end of Red Scar Lane, where a drain is blocked underneath the road. The Clerk will also report these issues.

A report had been received regarding motor cycling on a bridleway. Warning signs could be erected at the location but this actually is not actually illegal.

20/24 Finance:

- a. *The following payments, made since the last meeting, were retrospectively agreed:*

K M Price	£186.88	Half-yearly expenses to 30th June, including use of home office and travel.
HMRC	£318.80	PAYE
T Flitcroft	£180.00	Website Accessibility Regulations etc
T Flitcroft	£75.00	Payroll Administration - annual payment
T Flitcroft	£161.00	Annual website maintenance, domain etc
Peter Smith	£50.00	Internal Audit - honorarium
SLDC	£65.00	Election expenses
Society of Local Council Clerks		
	£18.48	Annual subscription (6% of £308)
Cumbria Association of Local Councils		
	£140.28	Annual subscription

- b. The cash and budget statements were noted.
- c. The Annual Pay Award for the Clerk, as recommended by NALC/SLCC was agreed - a 2.75% increase backdated to 1st April 2020.
- d. The 'home working' allowance paid to the Clerk was agreed at £6 weekly (HMRC has increased the tax-free amount from £4 weekly to £6 weekly - the first increase for many years) backdated to 1st April 2020).
- e. It was resolved to share the cost of the ZOOM licence (valid until May 2021) with Kirkby Lonsdale Town Council (total ex-VAT cost was £78.40, Underbarrow & Bradleyfield Parish Council's share is £4.70).

20/25 Planning:

- a. *The following decisions, notified to the Council by the Planning Authority, were noted:*

7/2020/5398 Low Greenriggs, Underbarrow. Amendment to design of Barns A and B, condition 2 on planning permission ref. 7/2018/5763: Change of use of barn to four dwellings (resubmission of planning permission 7/2018/5497). Granted.

7/2020/5141 Thorns Lane, Underbarrow. Create a hard surface track following withdrawal of application ref 7/2019/5828. Refused.

7/2019/5786 Dale View Farm, Underbarrow. Change of use of land from agricultural to domestic residences. Demolition of existing disused agricultural structures and a caravan, construction of a new affordable dwelling (resubmission of withdrawn application 7/2019/5629). Granted.

7/2020/5051 Low Plain, Brigsteer. Conversion and minor extension of former milking parlour into two bedroom house for local occupancy. Granted.

- b. *The following application was considered and approval recommended.:*

7/2020/5518 Bonfire Hall, Underbarrow. Demolition and replacement of former dairy building to form secondary ancillary annex accommodation following withdrawal of application.

20/26 Date of the next meeting:

Wednesday 18th November 2020 at 7pm by ZOOM.

20/27 Agenda items for the next meeting:

A resident of the parish has asked if the Council has any plans for a special project in the village, bearing in mind the high reserves in the current account. It was agreed to make this an agenda item for the next meeting.

Any other agenda items can be sent to the Clerk not less than 14 days prior to the next meeting.

The meeting closed at 7.55pm.

Signed:

Dated: