

Minutes of a meeting of Underbarrow & Bradleyfield Parish Council held at Underbarrow Institute on Thursday 1st November 2018 at 7pm.

Present were Councillors Ben Cunliffe (Chairman), Sylvia Gibson, Gary Richardson, Mark Simpson and Peter Swindlehurst, County Councillor Jim Bland, District Councillor John Holmes and Parish Clerk Kevin Price. Apologies for absence were accepted from Councillor Andrew Simpson.

18/70 Public participation: None.

18/71 Requests for Dispensations: None.

18/72 Declarations of Interest:

There were no Declarations of Interest made in respect of any matters on the agenda.

18/73 Minutes:

The minutes of the meeting held on 19th September 2018, having been circulated were accepted as a true record and signed by the Chairman.

18/74 Casual Vacancy:

SLDC have now confirmed that there have been no requests made for an Election and so the Council is free to co-opt. Anyone who is interested in this vacancy should contact either the Chairman or Clerk.

Councillor Richardson intimated that he will not be standing for re-election in May, due to pressure of work.

The Clerk reminded everyone that the Council will commence a new four year term of office in May 2019. He will send out the paperwork to all present Councillors, in March, unless advised otherwise.

18/75 Correspondence:

- a. The Clerk agreed to report the many potholes in the LDNPA car park at Scout Scar.
- b. The CALC AGM is at Newbiggin Village Hall, near Penrith, on Saturday 10th November. The Clerk has details.

18/76 Reports:

- a. **Police.** None.
- b. **County Councillor.** Councillor Bland said there was not a lot to report but there had been quite a few road repairs, both patching and re-surfacing, completed in the parish during the last few months. The Brigsteer road is closed at present to enable work to be carried out.

- c. **District Councillor.** Councillor Holmes will send a written report for inclusion in the minutes file, but in the meantime mentioned the re-organisation of staff at SLDC, the new 'Customer Connect' being set up, kerbside collections and the LIPs funding.

18/77 Parish Lengthsman:

No further information is available at this stage and it is unlikely if the Council would be able to justify such an expense to Council Tax payers.

18/78 Mushroom on Scout Scar:

Correspondence on this issue has continued, involving members of the public and Tim Farron MP. It was mutually agreed by Councillors that a concerted effort will be made to resolve the situation by Christmas at the latest.

18/79 Finance:

- a. *It was resolved to pay the following accounts:*

Kevin Glossop	£120.00	Painting of benches (noted)
Alan G Fawcett	£620.00	Maintenance (noted)
K M Price	£103.81	Quarterly expenses to 30th September, including use of home office and travel.

- b. The cash and budget statements were noted.
- c. Financial Regulations. Councillor Richardson had studied the Model Financial Regulations supplied via CALC and clarification was given on some of the requirements. He will now amend the document and send it to the Clerk and this will be adopted formally at the next meeting.

18/80 Planning:

- a. *The following application was considered and approval recommended:*

7/2018/5467 Land at Kendal Fell Quarry, Underbarrow Road. Change of use of part of quarry to use for the importation, storage, and processing of waste to create a secondary aggregate

- b. *The following decision, notified to the Council by the Planning Authority, was noted:*

7/2018/5402 Orphan Crag House, Jinny Hill, Underbarrow. Change of use of land from agricultural to domestic use. Granted.

18/81 Village Hall:

It has become apparent that there is no suitable land available in the village for new premises and therefore the Council would like to assist the Hall Committee in renovating the present property. Councillor Holmes suggested the Locally Important Projects Scheme (LIPs), available via SLDC, might be a source of funding. The Chairman will make enquiries in the New Year and liaise with the Hall committee. This will be an agenda item for the next meeting.

It was agreed that the Chairman will produce a digital survey of the Village Hall, at a cost to the Council of around £400 to £500.

18/82 Commemoration of the ending of World War 1:

A service to mark this event will be held at Helsington Church on Sunday 11th November and the Council will join in with this. The Chairman will produce a poster to be displayed in Underbarrow, advertising the commemoration.

18/83 Communications in the parish:

The Chairman had produced a letter, asking parishioners if they would be happy to be kept in touch by email with news from the parish and the Council. The letter will be distributed by hand to residents who will be asked, if agreeable, to send their details to the Clerk. These will remain confidential and be subject to the Council's GDPR policy which is displayed on the website.

The Clerk will set up a dedicated Parish Council email address and will assist Councillor Richardson in arranging the distribution.

18/84 Mobile phone mast:

There is nothing further to report at present.

18/85 Open Forum: None.

18/86 Date of the next meeting:

***Thursday 17th January 2019 at 7pm at Underbarrow Institute
(This will be the Precept Meeting).***

The meeting closed at 8.15pm.

Signed:

Dated: